**Cross-reference list – Annex 6**

**Registration Document for Retail Non-Equity Securities**

|  |  |
| --- | --- |
| *Name of Company:* |  |
| *Nature of Transaction:* |  |
| *Name of Sponsor/Adviser:* |  |
| *Date Submitted:* |  |

| **Rule** |  | **Page** | **Proof Number** | **Comment (where applicable)** |
| --- | --- | --- | --- | --- |
| 1  | **PERSONS RESPONSIBLE, THIRD PARTY INFORMATION, EXPERTS’ REPORTS AND COMPETENT AUTHORITY APPROVAL**  |  |  |  |
| 1.1  | Identify all persons responsible for the information or any parts of it, given in the registration document with, in the latter case, an indication of such parts. In the case of natural persons, including members of the issuer’s administrative, management or supervisory bodies, indicate the name and function of the person; in the case of legal persons indicate the name and registered office.  |  |  |  |
| 1.2  | A declaration by those responsible for the registration document that to the best of their knowledge, the information contained in the registration document is in accordance with the facts and that the registration document makes no omission likely to affect its import. Where applicable, a declaration by those responsible for certain parts of the registration document that, to the best of their knowledge, the information contained in those parts of the registration document for which they are responsible is in accordance with the facts and that those parts of the registration document make no omission likely to affect their import.  |  |  |  |
| 1.3  | Where a statement or report attributed to a person as an expert is included in the registration document, provide the following in relation to that person: 1. name;
2. business address;
3. qualifications;
4. material interest if any in the issuer.

If the statement or report has been produced at the issuer’s request, state that such statement or report has been included in the registration document with the consent of the person who has authorised the contents of that part of the registration document for the purpose of the prospectus.  |  |  |  |
| 1.4  | Where information has been sourced from a third party, provide a confirmation that this information has been accurately reproduced and that as far as the issuer is aware and is able to ascertain from information published by that third party, no facts have been omitted which would render the reproduced information inaccurate or misleading. In addition, identify the source(s) of the information.  |  |  |  |
| 1.5  | A statement that: 1. the [registration document / prospectus] has been approved by the [name of competent authority], as competent authority under Regulation (EU) 2017/1129;
2. the [name of competent authority] only approves this [registration document / prospectus] as meeting the standards of completeness, comprehensibility and consistency imposed by Regulation (EU) 2017/1129;
3. such approval should not be considered as an endorsement of the issuer that is the subject of this [registration document / prospectus].
 |  |  |  |
| 2  | **STATUTORY AUDITORS**  |  |  |  |
| 2.1  | Names and addresses of the issuer’s auditors for the period covered by the historical financial information (together with their membership in a professional body).  |  |  |  |
| 2.2  | If auditors have resigned, been removed or have not been re-appointed during the period covered by the historical financial information, indicate details if material.  |  |  |  |
| 3  | **RISK FACTORS**  |  |  |  |
| 3.1  | A description of the material risks that are specific to the issuer and that may affect the issuer’s ability to fulfil its obligations under the securities, in a limited number of categories, in a section headed ‘Risk Factors’. In each category the most material risks, in the assessment of the issuer, offeror or person asking for admission to trading on a regulated market, taking into account the negative impact on the issuer and the probability of their occurrence, shall be set out first. The risk factors shall be corroborated by the content of the registration document.  |  |  |  |
| 4  | **INFORMATION ABOUT THE ISSUER**  |  |  |  |
| 4.1  | History and development of the issuer  |  |  |  |
| 4.1.1  | The legal and commercial name of the issuer  |  |  |  |
| 4.1.2  | The place of registration of the issuer, its registration number and legal entity identifier (‘LEI’).  |  |  |  |
| 4.1.3  | The date of incorporation and the length of life of the issuer, except where the period is indefinite.  |  |  |  |
| 4.1.4  | The domicile and legal form of the issuer, the legislation under which the issuer operates, its country of incorporation, the address, telephone number of its registered office (or principal place of business if different from its registered office) and website of the issuer, if any, with a disclaimer that the information on the website does not form part of the prospectus unless that information is incorporated by reference into the prospectus.  |  |  |  |
| 4.1.5  | Details of any recent events particular to the issuer and which are to a material extent relevant to an evaluation of the issuer’s solvency.  |  |  |  |
| 4.1.6  | Credit ratings assigned to an issuer at the request or with the cooperation of the issuer in the rating process. A brief explanation of the meaning of the ratings if this has previously been published by the rating provider.  |  |  |  |
| 4.1.7  | Information on the material changes in the issuer’s borrowing and funding structure since the last financial year;  |  |  |  |
| 4.1.8  | Description of the expected financing of the issuer’s activities  |  |  |  |
| 5  | **BUSINESS OVERVIEW**  |  |  |  |
| 5.1  | Principal activities  |  |  |  |
| 5.1.1  | A description of the issuer’s principal activities, including: 1. the main categories of products sold and/or services performed;
2. an indication of any significant new products or activities;
3. the principal markets in which the issuer competes.
 |  |  |  |
| 5.2  | The basis for any statements made by the issuer regarding its competitive position.  |  |  |  |
| 6  | **ORGANISATIONAL STRUCTURE**  |  |  |  |
| 6.1  | If the issuer is part of a group, a brief description of the group and the issuer’s position within the group. This may be in the form of, or accompanied by, a diagram of the organisational structure if this helps to clarify the structure.  |  |  |  |
| 6.2  | If the issuer is dependent upon other entities within the group, this must be clearly stated together with an explanation of this dependence.  |  |  |  |
| 7  | **TREND INFORMATION**  |  |  |  |
| 7.1  | A description of: 1. any material adverse change in the prospects of the issuer since the date of its last published audited financial statements;
2. any significant change in the financial performance of the group since the end of the last financial period for which financial information has been published to the date of the registration document.

If neither of the above are applicable then the issuer shall include an appropriate statement to the effect that no such changes exist.  |  |  |  |
| 7.2  | Information on any known trends, uncertainties, demands, commitments or events that are reasonably likely to have a material effect on the issuer’s prospects for at least the current financial year.  |  |  |  |
| 8  | **PROFIT FORECASTS OR ESTIMATES**  |  |  |  |
| 8.1  | Where an issuer includes on a voluntary basis a profit forecast or a profit estimate (which is still outstanding and valid), that forecast or estimate included in the registration document must contain the information set out in items 8.2 and 8.3. If a profit forecast or profit estimate has been published and is still outstanding, but no longer valid, then provide a statement to that effect and an explanation of why such profit forecast or estimate is no longer valid. Such an invalid forecast or estimate is not subject to the requirements in items 8.2 and 8.3.  |  |  |  |
| 8.2  | Where an issuer chooses to include a new profit forecast or a new profit estimate, or where the issuer includes a previously published profit forecast or a previously published profit estimate pursuant to item 8.1, the profit forecast or estimate shall be clear and unambiguous and contain a statement setting out the principal assumptions upon which the issuer has based its forecast, or estimate. The forecast or estimate shall comply with the following principles: 1. there must be a clear distinction between assumptions about factors which the members of the administrative, management or supervisory bodies can influence and assumptions about factors which are exclusively outside the influence of the members of the administrative, management or supervisory bodies;
2. the assumptions must be reasonable, readily understandable by investors, specific and precise and not relate to the general accuracy of the estimates underlying the forecast; and
3. In the case of a forecast, the assumptions shall draw the investor’s attention to those uncertain factors which could materially change the outcome of the forecast.
 |  |  |  |
| 8.3  | The prospectus shall include a statement that the profit forecast or estimate has been compiled and prepared on a basis which is both: 1. comparable with the historical financial information;
2. consistent with the issuer’s accounting policies.
 |  |  |  |
| 9  | **ADMINISTRATIVE, MANAGEMENT, AND SUPERVISORY BODIES**  |  |  |  |
| 9.1  | Names, business addresses and functions within the issuer of the following persons and an indication of the principal activities performed by them outside of that issuer where these are significant with respect to that issuer: 1. members of the administrative, management or supervisory bodies;
2. partners with unlimited liability, in the case of a limited partnership with a share capital.
 |  |  |  |
| 9.2  | Administrative, management, and supervisory bodies’ conflicts of interests Potential conflicts of interests between any duties to the issuer, of the persons referred to in item 9.1, and their private interests and or other duties must be clearly stated. In the event that there are no such conflicts, a statement to that effect must be made.  |  |  |  |
| 10  | **MAJOR SHAREHOLDERS**  |  |  |  |
| 10.1  | To the extent known to the issuer, state whether the issuer is directly or indirectly owned or controlled and by whom and describe the nature of such control and describe the measures in place to ensure that such control is not abused.  |  |  |  |
| 10.2  | A description of any arrangements, known to the issuer, the operation of which may at a subsequent date result in a change in control of the issuer.  |  |  |  |
| 11  | **FINANCIAL INFORMATION CONCERNING THE ISSUER’S ASSETS AND LIABILITIES, FINANCIAL POSITION AND PROFITS AND LOSSES**  |  |  |  |
| 11.1  | Historical financial information  |  |  |  |
| 11.1.1  | Audited historical financial information covering the latest two financial years (or such shorter period as the issuer has been in operation) and the audit report in respect of each year.  |  |  |  |
| 11.1.2  | Change of accounting reference date If the issuer has changed its accounting reference date during the period for which historical financial information is required, the audited historical financial information shall cover at least 24 months, or the entire period for which the issuer has been in operation, whichever is shorter.  |  |  |  |
| 11.1.3  | Accounting Standards The financial information must be prepared in accordance with Article 23a.[[1]](#footnote-1).  |  |  |  |
| 11.1.4  | Change of accounting framework The last audited historical financial information, containing comparative information for the previous year, must be presented and prepared in a form consistent with the accounting standards framework that will be adopted in the issuer’s next published annual financial statements. Changes within the issuer’s existing accounting framework do not require the audited financial statements to be restated. However, if the issuer intends to adopt a new accounting standards framework in its next published financial statements, the latest year of financial statements must be prepared and audited in line with the new framework.  |  |  |  |
| 11.1.5  | Where the audited financial information is prepared according to national accounting standards, the financial information required under this heading must include at least the following: 1. the balance sheet;
2. the income statement;
3. the cash flow statement;
4. the accounting policies and explanatory notes.
 |  |  |  |
| 11.1.6  | Consolidated financial statements If the issuer prepares both stand-alone and consolidated financial statements, include at least the consolidated financial statements in the registration document.  |  |  |  |
| 11.1.7  | Age of financial information The balance sheet date of the last year of audited financial information statements may not be older than 18 months from the date of the registration document.  |  |  |  |
| 11.2  | Interim and other financial information  |  |  |  |
| 11.2.1  | If the issuer has published quarterly or half yearly financial information since the date of its last audited financial statements, these must be included in the registration document. If the quarterly or half yearly financial information has been reviewed or audited, the audit or review report must also be included. If the quarterly or half yearly financial information is not audited or has not been reviewed state that fact. If the registration document is dated more than nine months after the date of the last audited financial statements, it must contain interim financial information, which may be unaudited (in which case that fact must be stated) covering at least the first six months of the financial year. Interim financial information prepared in accordance with either the requirements of the UK law which implemented Directive 2013/34/EU or section 403 of the Companies Act 2006 as the case may be. For issuers not subject to either the UK law which implemented Directive 2013/34/EU or section 403 of the Companies Act 2006, the interim financial information must include comparative statements for the same period in the prior financial year, except that the requirement for comparative balance sheet information may be satisfied by presenting the year’s end balance sheet.  |  |  |  |
| 11.3  | Auditing of historical annual financial information  |  |  |  |
| 11.3.1  | The historical annual financial information must be independently audited. The audit report shall be prepared in accordance with the UK law which implemented Directive 2006/43/EC and Regulation (EU) No 537/2014.Where the UK law which implemented Directive 2006/43/EC and Regulation (EU) No 537/2014 do not apply, the historical financial information must be audited or reported on as to whether or not, for the purposes of the registration document, it gives a true and fair view in accordance with auditing standards applicable in the United Kingdom or an equivalent standard.  |  |  |  |
| 11.3.1a | Where audit reports on the historical financial information have been refused by the statutory auditors or where they contain qualifications, modifications of opinion, disclaimers or an emphasis of matter, the reason must be given, and such qualifications, modifications, disclaimers or emphasis of matter must be reproduced in full. |  |  |  |
| 11.3.2  | Indication of other information in the registration document which has been audited by the auditors.  |  |  |  |
| 11.3.3  | Where financial information in the registration document is not extracted from the issuer’s audited financial statements state the source of the data and state that the data is not audited.  |  |  |  |
| 11.4  | Legal and arbitration proceedings  |  |  |  |
| 11.4.1  | Information on any governmental, legal or arbitration proceedings (including any such proceedings which are pending or threatened of which the issuer is aware), during a period covering at least the previous 12 months which may have, or have had in the recent past significant effects on the issuer and/or group’s financial position or profitability, or provide an appropriate negative statement.  |  |  |  |
| 11.5  | Significant change in the issuer’s financial position  |  |  |  |
| 11.5.1  | A description of any significant change in the financial position of the group which has occurred since the end of the last financial period for which either audited financial information or interim financial information have been published, or provide an appropriate negative statement  |  |  |  |
| 12  | **ADDITIONAL INFORMATION**  |  |  |  |
| 12.1  | Share capital The amount of the issued capital, the number and classes of the shares of which it is composed with details of their principal characteristics, the part of the issued capital still to be paid up with an indication of the number, or total nominal value and the type of the shares not yet fully paid up, broken down where applicable according to the extent to which they have been paid up.  |  |  |  |
| 12.2  | Memorandum and Articles of Association The register and the entry number therein, if applicable, and a description of the issuer’s objects and purposes and where they can be found in the memorandum and articles of association.  |  |  |  |
| 13  | **MATERIAL CONTRACTS**  |  |  |  |
| 13.1  | A brief summary of all material contracts that are not entered into in the ordinary course of the issuer’s business, which could result in any group member being under an obligation or an entitlement that is material to the issuer’s ability to meet its obligations to security holders in respect of the securities being issued.  |  |  |  |
| 14  | **DOCUMENTS AVAILABLE**  |  |  |  |
| 14.1  | A statement that for the term of the registration document the following documents, where applicable, can be inspected: 1. the up to date memorandum and articles of association of the issuer;
2. all reports, letters, and other documents, valuations and statements prepared by any expert at the issuer’s request any part of which is included or referred to in the registration document.

An indication of the website on which the documents may be inspected.  |  |  |  |

1. Article 23a of the UK version of Regulation number 2019/980 of the European Commission, which is part of UK law by virtue of the European Union (Withdrawal) Act 2018 [↑](#footnote-ref-1)